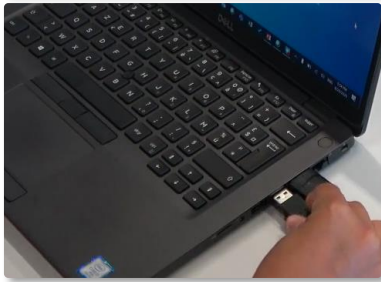


# 4 STEPS

HYBRID 1.5++

## USE THE **WIRELESS MICROPHONE** TO IMPROVE THE SOUND QUALITY FOR THE ONLINE STUDENTS

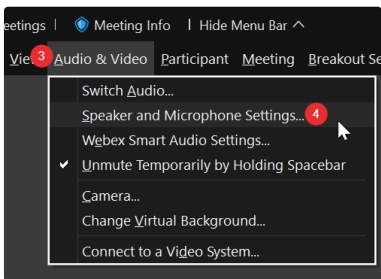


- 1 Plug in the **USB cable** into your laptop

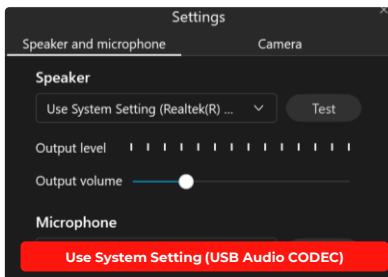


- 2 Turn on the microphone by pressing the **red button** at the bottom until the screen lights up

→ Red light ON = mic' is working and unmuted



- 3 Once you have started the Webex meeting, click on « **Audio & Video** » in the top toolbar and then click on « **Speaker and Microphone Settings** »



- 4 For « Microphone », select « **USB Audio CODEC** » & for « Speaker », make sure it is NOT « USB Audio CODEC »

Can't hear your voice amplified? It's normal! The sound from the wireless microphone is amplified only for students on Webex.



Don't forget to put the microphone back into the charging dock (**light must be ON**) for the next teacher

# QUICK FAQ

MY ISSUE	WHAT TO DO
I have issue when sharing my computer's screen on the TV with the HDMI cable	<ul style="list-style-type: none"> <li>•check out first if the screen is plugged in and switched on &amp; if the HDMI cable is well connected into the right port (see TV source)</li> <li>•use the key combination               <ul style="list-style-type: none"> <li>- (on Windows) "⌘"+"P" and select "Duplicate"</li> <li>- (on Mac) "⌘" + "P" then Mirror Mode</li> </ul> </li> </ul>
I can't connect to WiFi	<ul style="list-style-type: none"> <li>•the "eduroam" WiFi (accessible to the staff)               <ul style="list-style-type: none"> <li>- <b>Login:</b> firstname.lastname@uni.lu (even if your address ends with @ext.uni.lu)</li> <li>- <b>Password:</b> your Uni.lu password</li> </ul> </li> <li>•the "CitéDesSciences" WiFi               <ul style="list-style-type: none"> <li>- <b>Password:</b> CSBelval2021-22</li> </ul> </li> </ul>
The wireless microphone doesn't amplify my voice	It's normal! The sound from the wireless microphone is amplified only for students on Webex, to ensure better sound quality.
The wireless microphone does not turn on when I press the red button for 2 seconds	Unfortunately, it is probably discharged and therefore momentarily unusable. Replace the microphone in its base (screen upwards) and make sure that the light is on! Use another microphone in the room, or use the microphone in your computer.
I am trying to charge the wireless microphone but the light does not turn on	Check that the docking station is powered and that the microphone is placed in the right direction.

## Logistic or technical issue?

Which number to call?	
Belval – MSA	(46 66 44) <b>4040</b>
Belval – MSH	(46 66 44) <b>4030</b>
Belval - MNO	(46 66 44) <b>4060</b>
Kirchberg	(46 66 44) <b>5777</b>
Weicker	(46 66 44) <b>5400</b>
Limpertsberg	(46 66 44) <b>6290</b>

**It is important to not adjust cables or settings by yourself**

Go to [remote.uni.lu](https://remote.uni.lu) for more information

